

Request for Volunteers

Beacon City School District Audit & Finance Committee

Wanted: Two volunteers with expertise in financial matters who are willing to assist the Beacon City School District.

Role: To serve on the Audit & Finance Committee of the Beacon City School District. To advise the Board of Education on auditing, accounting and financial matters.

Compensation: None, as all committee members are defined as volunteers. Reimbursement for expenses incurred in participating in meetings may be submitted by external volunteers.

Qualifications: Candidates must have relevant expertise. They should possess the knowledge in accounting, auditing, financial reporting and/or school district finances needed to understand and evaluate the school district's financial statements, the external audit and the district's internal audit activities. Accordingly, the Audit & Finance Committee's members should

- Possess the requisite knowledge necessary to understand technical and complex financial reporting issues.
- Have the ability to communicate with auditors, public finance officers and the school board.
- Be knowledgeable about internal controls, financial statement audits and management/operational audits.
- Be able to participate in in-person meetings in Beacon when such meetings are called, or by remote electronic means. Candidates do not need to reside within the district.
- Be over 18 years of age.
- Be free of conflicts of interest as noted below.

Audit & Finance Committee members may not be

- District employees
- Previous or current contractors to the District
- Owners of companies providing goods or services to the District
- Family member of an employee or contractor providing goods or services to the District

Commitment: While a full meeting schedule has not been completed, it is expected that the committee will meet at least quarterly and more often at certain relevant times, such as when reports are received.

Please send a letter of interest and a resume demonstrating the requisite knowledge and the training and experience that led to that knowledge to the board clerk, Kelly Pologe at pologe.k@beaconk12.org

or mail to:

Kelly Pologe, Board Clerk
Beacon City School District
10 Education Drive
Beacon, NY 12508